# Get Started With Online Rent Payment!



We are pleased to offer you the ability to pay your rent online! You can use your credit card or eCheck to make a payment anytime and from anywhere. You can also make a cash payment more securely and efficiently with our Electronic Cash Payments option.

#### Why Pay Online?

It's Secure — Online payments are more secure than mailing a check!

- It's Fast Online payments post to your rent account immediately!
- It's Convenient View your charges and make payments online anytime and from anywhere!
- It's Flexible You can pay with whatever method best fits your needs!

#### **The Payment Options:**

**eCheck** — Enter your routing and account number to pull your rent directly from your checking or savings account.

**Credit Card** — Charge your rent to your credit or debit card; earn points or pay over time. There is a convenience fee affiliated with any credit card payment. This is assessed based on the rent amount and displayed in your portal.

**Electronic Cash Payments** — Take your cash and personalized PaySlip into 7-Eleven or ACE Cash Express to pay your rent.

- > Your rent payment will post to your account in minutes and you will receive a receipt for your records.
- > There is a transaction fee of \$3.99 for transactions up to \$1,500.

#### **Activate Your Tenant Portal to Get Started:**

- 1. You'll be receiving an activation email from us shortly.
- 2. Click on the link in that email so you can set up your password.
- 3. Once you have set up your password, you can log in to your personal tenant portal and follow the simple steps to make a payment.

To Get Started with Electronic Cash Payments, contact us for your personalized PaySlip and to find the most convenient payment locations.

Let us know if you have any questions and thank you for being a valued tenant!

# Conveniently Pay Rent Online 24/7 Anytime, Anywhere!

Are you tired of writing paper checks and driving all the way to our office to pay rent each month? A variety of convenient and secure online payment options are now available:



- > Pay From Anywhere With Internet Access
- > Multiple Payment Options
- > Securely Make Payments 24/7
- > Avoid Writing Paper Checks
- > Save Time



Link your bank checking or savings account and pay rent directly at no charge — a perfect alternative to paper checks.



Pay rent using your credit or debit card for a small online payment fee.



#### Electronic Cash Payments

No more cash or money orders. Pay rent in cash at the most convenient 7-Eleven and ACE Cash Express locations near you.

# Online Rent Payment With eCheck Or Your Credit/Debit Card

Life moves fast, make time for the things that matter most! Skip the trip to the office or the post office and pay your rent online in just a few clicks.



### **Security**

Secure and unique access to the tenant portal allows you to enter your confidential banking or credit card information to make save and timely payments.

### Simplicity

No more paper checks, envelopes, stamps, or unnecessary "out of your way" trips to our office to drop off a check. Simply login to pay your rent anytime, anywhere.

### **Peace of Mind**

Set it and forget it! You can set up an automatic recurring payment to make sure you get your rent in on time, every time.

# **Online Payment Benefits**

**Security** Online payments are more secure than mailing a check. You'll receive email notification when your payment is made that you can keep for your records. You can even sign up for email reminders that your rent is coming due.

**Speed** Online payments post to your account immediately faster than if you mail a check or use an online bill payment service. It's even faster than dropping a check off at our office.

**Convenience** View your charges and make payments online anytime and from anywhere. You can set up email reminders or a recurring payment so your rent is paid automatically — no more worrying about forgetting to pay your rent on time or dealing with late fees!

**Flexibility** You can choose eCheck or Credit/Debit Card, whatever method best works for you.

### **Get Started With Online Payments**

- 1. If you haven't already, please provide us your email address.
- 2. We will send you an email that will contain a link that you'll need to click on so you can set up your password. Make sure to check your spam folder and/or junk mail filters to ensure you don't accidentally miss it.
- 3. Log into your Tenant Portal and click the button to 'Make a Payment'.
- 4. When you see the pop-up dialog box asking you to select your preferred payment method, select either:

#### eCheck

- > Pulls funds from your checking account.
- > You will need your bank routing and account number.
- > Online payment fee is instantly rebated There is no cost to you!

#### **Credit/Debit Card**

- > Charges your credit or debit card as a credit card charge
- > You will need your credit card information
- > Flat fee is assessed based on rent amount and displayed in your portal.
- 5. You will be prompted to enter the appropriate card or bank information as well as the amount you want to pay.
- 6. Once you click '**Make This Payment Now**' your payment is immediately processed and you will receive an online confirmation as well as an email confirmation.

# Safely Pay Your Rent With CASH

Life moves fast, make time for the things that matter most! Skip the trip to the office and pay your rent using Electronic Cash Payments at the nearest 7-Eleven or ACE Cash Express.





## Security

AppFolio Electronic Cash Payments using the PayNearMe network is the most reliable and secure cash payment option. Rest assured your rent will be paid, recorded, and on time.

# Simplicity

Make your rent payment at a 7-Eleven or ACE Cash Express near you. No more traveling out of the way to the Leasing office.



### Peace Of Mind

You will receive a confirmation receipt, and your property manager will get instant notification of payment.

To find a payment location near you, visit www.paynearme.com/locations

Call to learn more.

# Electronic Cash Payments Benefits



#### Security

Electronic Cash Payments is the most reliable and secure cash payment option. Your rent will be paid and recorded on time. You will receive a confirmation receipt of your payment.

#### Speed

Avoid late fees! Electronic cash payments are immediate. Your property manager will get instant notification that you have made a payment.

#### Convenience

No more money orders! AppFolio Electronic Cash Payments using the PayNearMe network allows you to pay your rent with cash at thousands of 7-Eleven and ACE Cash Express retailers nationwide. You can pay with cash in less than 60 seconds, 24/7.

### **Get Started With Electronic Cash Payments**

- 1. Contact us to receive your unique PaySlip. We can print it or email it to you.
- 2. Locate the most convenient 7-Eleven or ACE Cash Express location near you: http:// paynearme.com/locations
- 3. Take your PaySlip and your cash to 7-Eleven or ACE Cash Express and present them to the clerk.
- 4. There is a \$3.99 processing fee for each transaction up to \$1500. You can make multiple payments if needed. The \$3.99 processing fee applies to each transaction completed.
- 5. The same PaySlip can be used every month to pay rent.
- 6. You will receive a receipt, with a date and time stamp, from the cashier as proof of your payment. The receipt will also include your name, property address, your company's name and address, payment confirmation number and your account balance.