

Return of Premises - Property Inspection Sheet

On _____ (Lessee) vacated the premises located at _____ and returned possession of the premises to _____ (Lessor). At the time of the return Lessee and Lessor (or their appointed representative(s)) conducted a walk through inspection to determine the condition of the premises and to determine any damage(s) to the premises which occurred during the term of the Lease. During the inspection the following items were noted by the parties relative to the condition of the premises:

| | New | Good | Fair | Poor | N/A | Comments/Other |
|------------------------------|-----|------|------|------|-----|----------------|
| <u>OFFICES</u> | | | | | | |
| Flooring | | | | | | |
| Walls | | | | | | |
| Ceilings | | | | | | |
| Electrical | | | | | | |
| HVAC | | | | | | |
| Other | | | | | | |
| <u>RESTROOMS</u> | | | | | | |
| Flooring | | | | | | |
| Walls | | | | | | |
| Ceilings | | | | | | |
| Electrical | | | | | | |
| Toilets | | | | | | |
| Sinks | | | | | | |
| Water Heater | | | | | | |
| Other | | | | | | |
| <u>WAREHOUSE</u> | | | | | | |
| Floors | | | | | | |
| Walls | | | | | | |
| Ceiling Insulation | | | | | | |
| Electrical | | | | | | |
| Ext. Man Doors | | | | | | |
| Overhead Doors | | | | | | |
| Other | | | | | | |
| <u>EXTERIOR WALLS</u> | | | | | | |
| Entry Door/Hardware | | | | | | |
| Storefront/Windows | | | | | | |
| Exterior Walls | | | | | | |
| Electrical | | | | | | |
| Asphalt | | | | | | |
| Concrete | | | | | | |
| Downspouts | | | | | | |
| Other | | | | | | |

The above items have been noted by the parties.

By: _____

By: _____

Company: _____

Company: _____

Dated: _____

Dated: _____